

Albert Wisner Public Library
Application for Public Access to Records

Records Access Officer: Rosemary Cooper, Library Director

Albert Wisner Public Library
One McFarland Drive
Warwick, NY 10990

I hereby apply to inspect the following records:

Name: _____ Phone: _____

Signature: _____ Date: _____

Representing: _____

Mailing Address: _____

A response to this request will be sent within five (5) business days after the date this application was received. In accordance with Public Officer's Law, Section 87 (b) (iii), there will be a fee of 25 cents per page for duplicated text materials. Upon receipt of this fee, duplicated materials will be provided.

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FOR AGENCY USE ONLY

Approved:

Denied: (for reason(s) checked below)

- Confidential Disclosure
- Unwarranted invasion of privacy
- Record of which this Agency is Legal Custodian cannot be found
- Record is not maintained by this Agency
- Exempted by Statute other than the Freedom of Information Act
- Other (specify)
- Part of Investigatory Files

Signature: _____ Title: _____ Date: _____

Notice: You have the right to appeal a denial of this application to the head of this Agency, Director, Albert Wisner Public Library, One McFarland Drive, Warwick, NY 10990 who must fully explain reasons for such denial in writing within ten (10) days of receipt of appeal.

Signature: _____ Date: _____